

INTIMATION TO SHAREHOLDERS TO REGISTER/UPDATE EMAIL ID

In view of COVID-19 outbreak, the Ministry of Corporate Affairs ('MCA') has granted certain relaxations in conducting Annual General Meeting, through various circulars issued during April and May 2020. The physical copies of the Annual Report and the Notice of the Annual General Meeting are being sent in electronic mode to Members whose e-mail address is registered with the Company or Depository Participants. Please find the below guidelines for registering/updating Email address.

Guidelines for registering Email address

A) Members who hold shares in physical mode:

Please update their email addresses by log in to the website of the Company's RTA (Registrar and Transfer Agents), Link Intime India Private Ltd., www.linkintime.co.in and select Email / Bank detail Registration under Investors Services section. Details such as Name, Folio Number, Certificate number, PAN, E – mail ID and Mobile number along with the scanned attachments of the self-attested PAN Card, original cancelled Cheque leaf (with first shareholders name) and copy of share certificate with the request letter duly signed by the shareholder(s) (first shareholders in case of joint holding) in PDF or JPEG format are to be uploaded in the above website. If the members are not able to update the above details in the website, alternatively, they may fill in the enclosed form along with the above mentioned documents and forward the same to the Company's RTA.

B) Members who hold shares in electronic mode:

Members are requested to contact the Depository Participant (DP) i.e. the stock-broker and register/update the email address and bank details in the demat account as per the process advised by the DP. Alternatively, the shareholders (if e-mail ID is not registered in the demat account) can register their e-mail ID with the Company temporarily, by using the link https://www.linkintime.co.in/Email_Reg/Email_Register.html and follow the registration process as guided thereafter, to receive Annual Report and Notice of the AGM for the Financial Year ended March 31, 2020. The members are advised to register the details with the DP for receiving regularly all future communication.

The members are requested to register/update e-mail ID with RTA or Depository Participant on or before July 17, 2020 to receive Annual Report and Notice of AGM for the Financial Year ended March 31, 2020.

In case of any further queries kindly contact M/s. Link Intime India Private Limited, the Registrar and Transfer Agent of the Company at "Surya", Mayflower Avenue, Behind Senthil Nagar, Sowripalayam Road, Coimbatore- 641028 or through e-mail at coimbatore@linkintime.co.in, Phone: 0422 2314792, 2315792.

The Notice of AGM along with Annual Report for the financial year 2019-20, will be made available on the website of the Company at www.vguard.in, on the website of Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited and on the website of NSDL at www.evoting.nsdl.com.

For V-Guard Industries Limited

Sd/-

Jayasree K, Company Secretary

V-GUARD INDUSTRIES LIMITED**CIN: L31200KL1996PLC010010****Regd. Office: 42/962, Vennala High School Road, Vennala P.O,
Ernakulam – 682 028, Kerala, India****Ph: 0484-4335000; E-mail: secretarial@vguard.in; Website: www.vguard.in****Email/ Bank details Registration Form
(For shares held in physical form)**

1. First Shareholder's Name :
2. Shareholder's Folio No. :
3. PAN (Self-attested copy to be enclosed) :
4. E-mail ID :
5. Phone/Mobile Number :
6. Particulars of Bank Account;
 - a) Bank Name :
 - b) Branch Name & Address :
 - c) Account No. :
 - d) Account Type : SB / Current (CA) / Cash Credit
(tick whichever is applicable)
 - f) MICR NO. :
(9 Digit code no. of the Bank & Branch appearing on the Cheque issued by the
Bank)
 - g) IFSC Code :

(Please attach the original cheque issued by your Bankers, duly cancelled, relating to your above account for verifying the accuracy of the details.)

I, hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I would not hold the Company responsible.

Date:

Signature of First Shareholder